



The European Geosciences Union (EGU) is seeking to appoint a

## **Chief Strategy & Finance Officer**

The European Geosciences Union (EGU) is the leading organisation for Earth, planetary and space science research in Europe. With our partner organisations worldwide, we foster fundamental geoscience research, alongside applied research that addresses key societal and environmental challenges. Our vision is to realise a sustainable and just future for humanity and for the planet. We currently publish 18 diverse open-access scientific journals and organise meetings, and education and outreach activities. The EGU General Assembly is the largest and most prominent European geosciences event, with over 16,000 scientists from all over the world in 2019.

The EGU has recently launched a new strategy to set a direction for the Union and to guide the work of its Council, committees and staff until 2025. The EGU 2019–2025 strategy, including vision and strategic priorities, is available at <https://www.egu.eu/about/strategy>. This is an exciting time in the development of the EGU and we have created a new position of Chief Strategy & Finance Officer to lead the development and implementation of the union's strategic plan and vision, with particular responsibility for the financial security of the union going forward. This role will be part of the EGU leadership team and will report directly to the EGU Executive Board. The position will be based at the EGU Executive Office in Munich, Germany.

### **Key accountabilities & responsibilities:**

- Jointly with the EGU Treasurer: development and maintenance of the strategic financial plan for the EGU;
- Jointly with the EGU Treasurer: development of the annual business plan and financial plan, incorporating at least: Annual budget / forward outlook / scenario modelling; Planned investments, costs & projected income; Market analysis & market trends; Risk & contingency planning.
- Leading the implementation of EGU strategic plan with the Executive Secretary and the Executive Board: setting long term goals, monitoring progress and updating strategic plan as needed;
- Working closely with the EGU Treasurer: reporting to the EGU Executive Board on the strategic plan implementation progress and financial outlook;
- Oversight of monthly accounts and preparation of quarterly management accounts for approval by the EGU Executive Board;
- Oversight of the scientific conference and publications commercial landscape / income; Make recommendations based on emerging trends, market conditions, opportunities, and threats.
- Line management responsibility for Accountant / Book Keeper;
- Deputise for Executive Secretary when they are not available.

### **Key relationships:**

Build and maintain excellent relationships with:

- EGU Executive Secretary & EGU Treasurer;
- EGU Accountant & EGU Executive Office staff;
- EGU Executive Board;



- EGU Council;
- EGU main business partner.

## Person specification:

### Essential

- Experience of defining and executing strategic plans and business plans;
- Experience of providing strategic financial leadership;
- Experience leading and motivating a team to deliver tangible results;
- Academic degree (e.g., MA, MSc, PhD), preferably in finance or business management;
- Expert command of English.

### Desirable

- Background and experience in or associated with science or research organisations;
- Organisational financial management experience, ideally experience preparing management accounts for € multi-million organisations;
- Qualified accountant, with good understanding of accounting and tax practices in Germany;
- Experience working in a not-for-profit (e.V.) or government organisation;
- Educated to postgraduate level (or equivalent);
- Working knowledge of German.

## Application materials

- Letter of motivation (1 page);
- CV (2 pages);
- A case study example that demonstrates where you have led the development and implementation of a strategic business plan. Please detail exactly what was delivered, the timescales, your role, key insights and the lessons learned (maximum 5 pages).

Please note that only complete applications, with all required materials in English, will be accepted.

## Interview date and process:

Interviews will take place at the EGU Executive Office in Munich, Germany during late July and early August. Shortlisted candidates will be asked to deliver a short presentation during the interview process and to provide contact details of two referees.

## Salary and starting date:

This position, to start in September 2019 or as soon as possible thereafter, will be subject to a 6-month probation period. We offer a competitive salary and indicative remuneration will be in the range of €65,000 - €73,000.00 subject to expertise and experience.

Informal enquiries about this position can be made to the Executive Secretary, Philippe Courtial ([executive-secretary@egu.eu](mailto:executive-secretary@egu.eu)).

Applications should be addressed to Philippe Courtial, Executive Secretary, and be submitted by e-mail in a single file to [vacancy@egu.eu](mailto:vacancy@egu.eu) by **14 July 2019 and quoting reference CSFO**.